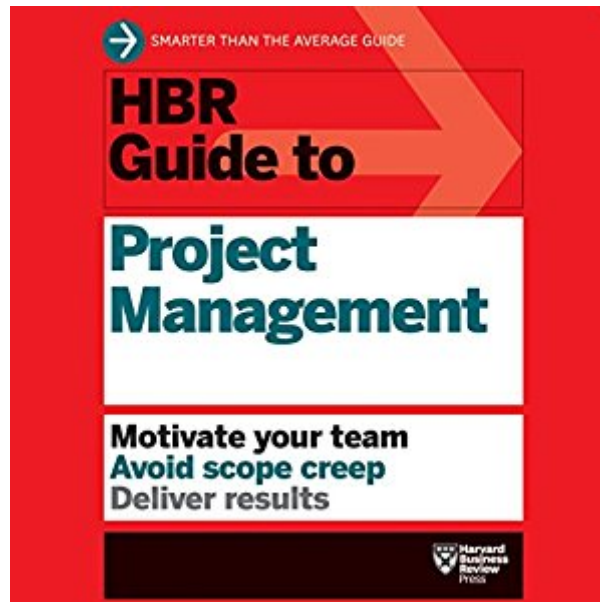


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# HBR Guide To Project Management



## Synopsis

Meet your goals - on time and on budget. How do you rein in the scope of your project when you've got a group of demanding stakeholders breathing down your neck? And map out a schedule everyone can stick to? And motivate team members who have competing demands on their time and attention? Whether you're managing your first project or just tired of improvising, this guide will give you the tools and confidence you need to define smart goals, meet them, and capture lessons learned so future projects go even more smoothly. The HBR Guide to Project Management will help you:

- Build a strong, focused team
- Break major objectives into manageable tasks
- Create a schedule that keeps all the moving parts under control
- Monitor progress toward your goals
- Manage stakeholders' expectations
- Wrap up your project and gauge its success

## Book Information

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## Customer Reviews

"Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it's the only thing that ever has." Margaret Mead

This is one of the first volumes in another series of anthologies of articles, previously published in Harvard Business Review, in which contributors share their insights concerning a major business subject, in this instance project management. As is also true of volumes in other such series, notably HBR Essentials, HBR Must Reads, and HBR Management Tips, HBR Guides offer great value in several ways. Here are two: Cutting-edge thinking from 25-30 sources in a single volume at a price (about \$15.00 from in the paperbound version) for a fraction of what article reprints would cost. Given the original HBR publication dates, some of the material in some of the volumes is -- inevitably -- dated such as references to specific

situations in specific companies. However, the most valuable insights and lessons to be learned are timeless. The material in the HBR Guide to Project Management was selected to help those who read this book to improve in areas that include building a strong, focused team; avoiding or overcoming major objectives into manageable tasks; creating a schedule that sustains team efforts; monitoring progress toward goals while revealing unexpected issues; managing stakeholders' expectations; and completing the project and evaluating the nature and extent of success. If you need assistance in any of these areas, this book be of invaluable assistance now as well as in months and years to come, as will Patrick Lencioni's The Five Dysfunctions of a Team: A Leadership Fable. The authors of the 23 articles HOW TO: Complete pre-launch preparations (e.g.

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